

ATTENTION PAVILION APPLICANTS

Borough of Perkasio Scam Warning and Payment Policy

⚠ **Scam Alert Notice:** The Borough recently received reports of a payment scam in which individuals were contacted by someone claiming to represent the Borough and requesting wire transfers or online payments. If you receive any suspicious communication requesting payment, **do not respond and contact the Borough Office immediately at 215-257-5065.**

The Borough only accepts payments as follows:

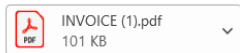
✅ Check ✅ Cash ✅ Credit/Debit Card

In-Person payments must be made directly at the Borough Office. **Online** payments must be made directly through your MyRec Account at www.perkasirec.com

Important Reminders

❌ The Borough will NEVER request a wire transfer. ❌ No payments by phone ❌ No mailed credit card authorization

Example of a recent Scam:



From: PERKASIE BOROUGH COUNCIL <planning-dept_perkasieborough@usa.com>
Sent: Tuesday, January 20, 2026 9:34 AM
To: [REDACTED]
Subject: Outstanding Application Review and Approval Fee – Immediate Action Required

PERKASIE BOROUGH COUNCIL
620 W.Chestnut St
P.O. Box 96
Perkasie, PA

Dear [REDACTED],

We write regarding your recently submitted application associated with the use of Borough Park facilities. This correspondence serves as a formal notice requesting settlement of the **attached invoice**, which reflects the **Application Review and Approval Fee** required for continued processing of your submission.

At the outset, we wish to confirm that your application has undergone preliminary administrative and staff-level evaluation. Based on this review, **staff have recommended approval of your application**, contingent upon completion of all outstanding administrative requirements. Chief among these is the timely settlement of the referenced invoice. To ensure clarity and transparency, please note that payment of this fee is not discretionary; it is a mandatory component of the Borough's application governance framework and is required to streamline the final approval process.

Your application is reviewed in the context of established Borough Park rules and regulations, including but not limited to the following acknowledgments that apply to all approved applicants and permit holders:

- Familiarity with and adherence to all Borough Park rules and policies
- Strict prohibition of alcohol and controlled substances within all Borough Parks
- Comprehensive smoking prohibition, including cigarettes, cigars, pipes, chewing tobacco, vaping devices, and similar products
- Prohibition of vendors within Borough Parks absent a special permit issued by Borough Council, which retains sole discretion to grant or refuse such consent

The **Application Review and Approval Fee** directly supports the Borough's ability to administer applications fairly, efficiently, and in compliance with legal and operational standards. For your reference, the importance and utilization of this fee are outlined below:

- **Application Management:** Intake, logging, tracking, and administrative coordination of submissions to ensure proper documentation and accountability
- **Application Review:** Detailed evaluation by qualified staff to confirm compliance with Borough ordinances, park regulations, and safety standards
- **Approval Processing:** Preparation of approval materials, conditions, and formal authorization documentation
- **Site Visits:** On-site inspections and assessments to verify suitability, impact, and compliance with park infrastructure and usage policies
- **Public Hearings:** Scheduling, notice preparation, documentation, and staff participation where public review or Council consideration is required
- **Technological Maintenance:** Ongoing maintenance of digital systems used for application processing, record retention, communication, and auditing
- **Infrastructural Compensation:** Allocation of resources to offset administrative wear, operational burden, and public asset utilization associated with permitted activities

To avoid unnecessary delays and to facilitate final approval, **this invoice must be settled promptly**. Failure to do so may result in suspension or deferral of your application despite the favorable staff recommendation.

Next Steps (Required Actions)

Please complete the following steps in order:

1. **Reply to this email** to formally request wire transfer instructions for payment of the attached invoice.
2. **Settle the invoice** in accordance with the wire instructions once issued.
3. **Return proof of payment (receipt or confirmation)** by reply email for verification and confirmation of settlement.

For compliance, transparency, and auditing purposes, **all correspondence related to this application and case must be conducted exclusively via email**. This ensures accurate recordkeeping, facilitates agenda inclusion where necessary, and supports efficient interdepartmental review.